

## WESTAMPTON TWP BD OF ED-00505720 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

| Section   | Form Subsection  | Sponsor/Site Name                | Question # | Due Date   | Status       |
|---|--|----------------------------------|------------|------------|--------------|
| Verification  | Verification (On-Site Assessment Tool) (207H)  | WESTAMPTON TWP BD OF ED-00505720 | 208        | 01/12/2025 | CAP Accepted |
| Corrective Action History   | Corrective Action Plan: Accepted by Lauren Renn 01/06/2025 09:27 PM  |                                  |            |            |              |
|   | CAP Accepted   |                                  |            |            |              |
|   | Corrective Action Plan: Submitted by Karen Greer 01/03/2025 01:10 PM   |                                  |            |            |              |
|   | The confirming official, Business Administrator, will review, sign and date each verification. Confirming official will review all documentation for completeness and accuracy. The date of implementation is January 3, 2025. |                                  |            |            |              |
|   | Corrective Action Plan: Rejected by Lauren Renn 01/03/2025 01:06 PM  |                                  |            |            |              |
|   | Please include a date of implementation  |                                  |            |            |              |
|   | Corrective Action Plan: Submitted by Karen Greer 12/17/2024 08:00 AM   |                                  |            |            |              |
|   | The confirming official, Business Administrator, will review, sign and date each verification. Confirming official will review all documentation for completeness and accuracy.  |                                  |            |            |              |
|   | Flagged by Lauren Renn 12/11/2024 10:14 AM   |                                  |            |            |              |
| The Confirming Official must record on the Verification Tracker the date of the confirmation review. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. |  |                                  |            |            |              |
| Verification  | Verification (On-Site Assessment Tool) (207H)  | WESTAMPTON TWP BD OF ED-00505720 | 209        | 01/12/2025 | CAP Accepted |

## WESTAMPTON TWP BD OF ED-00505720 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

| Section  | Form Subsection   | Sponsor/Site Name | Question # | Due Date | Status |
|--|---|-------------------|------------|----------|--------|
| Corrective Action History  | Corrective Action Plan: Accepted by Lauren Renn 01/06/2025 09:28 PM   |                   |            |          |        |
|  | CAP Accepted  |                   |            |          |        |
|  | Corrective Action Plan: Submitted by Karen Greer 01/03/2025 01:13 PM  |                   |            |          |        |
|  | The determining official will use the Gross Income provided for all verification purposes. The confirming official, Business Administrator, will review, sign and date each verification. Confirming official will review all documentation for completeness and accuracy. The date of implementation is January 3, 2025. |                   |            |          |        |
|  | Corrective Action Plan: Rejected by Lauren Renn 01/03/2025 01:06 PM   |                   |            |          |        |
|  | Please include a date of implementation   |                   |            |          |        |
|  | Corrective Action Plan: Submitted by Karen Greer 01/03/2025 11:25 AM  |                   |            |          |        |
|  | The determining official will use the Gross Income provided for all verification purposes. The confirming official, Business Administrator, will review, sign and date each verification. Confirming official will review all documentation for completeness and accuracy.  |                   |            |          |        |
|  | Flagged by Lauren Renn 12/11/2024 08:18 PM  |                   |            |          |        |
|  | The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals.  |                   |            |          |        |
| Application 26, 32, and 70 were all originally Federally Free and verified using the Net income on the paystubs provided. Gross income should be used to verify income. Using the gross income for these applications would have changed the eligibility to Federally Reduced.   |   |                   |            |          |        |
| It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. <b>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</b> |   |                   |            |          |        |

### Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged